



Community Resource Coordinator

RISE Colorado works to Educate, Engage, and Empower low-income families and families of color to RISE as change agents for educational equity in our public school system. RISE's work is centered in Aurora, the most diverse city in Colorado. Our theory of change is that those most impacted by the inequity that exists MUST lead the movement for change. Who is most impacted by educational inequity? Low-income families and families of color. Just like Cesar Chavez and Dolores Huerta led the farm workers movement, and Martin Luther King, Jr and African Americans led the Civil Rights movement, low-income families and families of color must be the ones to lead the movement for educational equity, with RISE working alongside them. This is what we believe and work towards achieving every day.

Position Summary:

As part of a larger collaborative effort to connect and strengthen resource response and systems for the most impacted families in Aurora, during the pandemic, RISE is seeking a full-time Community Resource Coordinator to gather and share information about available resources with the RISE Colorado Team and offer case support for RISE Family Leaders. The initial project of the Community Resource Coordinator will be to project manage a food relief program in Aurora to connect low income families to healthy, professionally prepared, culturally responsive meals. Following the launch of the food relief program, the Community Resource Coordinator role will grow to connect families to additional essential need resources.

Responsibilities:

- Project manage a special project in Aurora aimed at supporting both the food and economic needs of the community: providing healthy, culturally responsive, community-based, and professionally prepared warm meals to low income families
- Perform outreach to local restaurants, food providers and other stakeholders to introduce this special project and deliver any necessary training
- Promote the professionally prepared meal program to families in Northwest Aurora
- Research, gather and share information about food, clothing, rent assistance, legal support and other resources to meet essential needs during the Covid-19 pandemic with the RISE Colorado team
- Connect with local partners to coordinate available resources for low income families

Requirements:

- Resident or possess deep knowledge of the Northwest Aurora community
- Experience collaborating with diverse stakeholders and community partners to achieve shared goals.
- Strong organizational skills, attention to detail and project management experience working with multiple stakeholders
- Strong communication skills, both in person and written
- Intermediate computer skills and comfort learning new applications
- Restaurant, food service or event management experience is desired.
- Available to work weeknights and weekends as needed
- Education requirement: Bachelor's Degree or equivalent work experience

Reports to:

Operations Manager

Compensation:

This is a full time position offered at a competitive rate with an attractive benefits package.

This position is grant funded through June 30, 2021.

Application:

Please fill out the [application](#) here. If you prefer to respond to the application verbally, please email opportunities@rise-colorado.org to schedule a phone call. Additionally, please email your resume, cover letter, and contact information for three professional references to opportunities@rise-colorado.org. Subject line: RISE Colorado Community Resource Coordinator.

We will only contact candidates chosen for further consideration.

No phone inquiries please.

RISE Colorado is an equal opportunity employer fully committed to achieving a diverse workforce. RISE Colorado does not discriminate on the basis of race, age, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, or gender identity or expression.